



**Pittville School**  
Cheltenham

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**Headteacher** Richard Gilpin

April 2019

Dear Parent/Carer

### **Re Proposed change to the end of the school day from September 2019**

As a thriving educational community, we are continually exploring ways to evolve and develop teaching and learning at Pittville School. To this end, we are proposing to change the school day next academic year in order to better facilitate staff development and provide greater opportunities for teachers and support staff to connect with each other and to develop their knowledge and expertise in line with the developing broad and balanced curriculum.

The proposal is to finish school 25 minutes earlier than usual on Wednesdays only. For the rest of the school week the end of the school day will remain as 3.10 pm.

The proposal will not impact on learning time for the students. Students will go to period 5 at 1.45pm, straight after the end of lunch and will no longer have a tutor period. Students will be registered in period 5.

This change is not being made to save money at the school and will not impact on the range of extra-curricular activities and sporting fixtures that will be offered. We believe that all stakeholders can be positively impacted by this update as our Heads of Faculty will have greater freedom to make decisions about how their team use this gained time and therefore will have increased opportunity to stay up to date with new developments in their subject area.

The change to the timings are outlined below:

School day Monday, Tuesday, Thursday, Friday	Amended day on Wednesday only
08:35 – 08:45 am registration	08:35 – 08:45 am registration
08:45 – 09:45 Period 1	08:45 – 09:45 Period 1
09:45 – 10:45 Period 2	09:45 – 10:45 Period 2
10:45 – 11:05 Break	10:45 – 11:05 Break
11:05 – 12:05 Period 3	11:05 – 12:05 Period 3
12:05 – 13:05 Period 4	12:05 – 13:05 Period 4
13:05 – 13:45 Lunch 13:40 bell	13:05 – 13:45 Lunch 13:40 bell
13.45 - 14.10 pm Registration	13:45 – 14:45 Period 5 and pm registration
14:10 – 15:10 Period 5	14:45 – 15:45 Department time

As part of this process, we would welcome any feedback regarding this proposal and our students will be consulted for their thoughts and opinions on the matter.

Yours faithfully



R Gilpin  
Headteacher