



# Provider Access Policy Statement

**Approved by:** FGB **Date:** Sept 21

**Last reviewed on:** Jan 23

**Next review due by:** Jan 24

**Dissemination of the Policy:** All staff and Governors, School Website

## History of policy changes

Date	Version	Change	Origin of change e.g. change in legislation, request by TU	Changed by

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about that provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

All students in years 8 to 13 are entitled to:

Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships

Understand how to make applications for the full range of academic and technical courses

### **Management of provider access requests**

A provider wishing to request access should contact Karen Foster, Assistant Headteacher

Telephone: 01242 5254787

Email: [kfoster@pittville.gloucs.sch.uk](mailto:kfoster@pittville.gloucs.sch.uk)

### **Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents or carers. The school calendar varies from year to year so providers need to contact the member of staff named above to identify the most suitable opportunity. The events are usually arranged well in advance so it is essential that providers contact us in plenty of time to increase the likelihood of us arranging suitable access.

### **Granting and refusing access**

At Pittville School we have a careers curriculum which focuses on providing key information at specific times. All providers' requests for access are welcomed and will be considered, however, access may not be granted if the timing is inappropriate or causes disruption to the school calendar and student learning. An alternative opportunity may be offered.

### **Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### **Premises and facilities**

Access to appropriate rooms and facilities will be discussed and agreed in advance of any visit so it is important providers are clear about their needs when they contact us. We have a range of rooms available depending on group size and the activity involved, most of which have access to a projector or interactive screen and Wi-Fi. We suggest you make requests for specific equipment at least three working days in advance and ensure you are able to access any electronic resources.

Providers are welcome to leave prospectuses or printed materials with the school and we will make them available to students. Providers are also welcome to leave electronic resources with careers staff to make available as needed.

### **Links to other policies**

Child protection and safeguarding policy  
Careers policy

### **Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Karen Foster, Assistant Headteacher.

This policy will be reviewed by Karen Foster alongside the Careers policy each year.

At every review, the policy will be approved by the governing board.