SHOW MY HOMEWORK

Pittville School subscribes to the on-line homework and communication tool Show My Homework. This enables us to:

- Set homework online so it can be accessed by students and parents

- Include more detail, instructions and guidance

- Add links to useful websites, packages and videos

- Upload revision materials

- Use other tools, such as online quizzes and spelling tests to support learning and review.

As well as supporting teaching and learning, we think it is important that students get used to using online learning platforms early, as this is increasingly the way they will be expected to access study and training in the future when they leave school.

We do, however, recognise that not everyone has ready access to IT in the home, so teachers will provide paper copies of any work that is to be completed (they may also attach copies online) and allow plenty of time to complete online tasks for those students who may need to use computers in school.

SMHW can be used as a website on a computer, or downloaded as an APP on a tablet or smart phone.

At the beginning of year 7, your child will be issued with a sheet explaining how to access SMHW and a copy of their **PIN**. This sheet also shows how parents/guardians can log on and see their child's homework. This PIN **expires** after two weeks, so your child should log on straightaway. They will then need to enter an **email address** and a **password**. We recommend they use their school email address (username@pittville.gloucs.sch.uk) but they could use their own email account.

We reissue this sheet at the start of each academic year so if students have forgotten how to access their homework they have fresh instructions and a new PIN.

During the Covid-19 outbreak SMHW have been developing other tools to support learning from home and more opportunities to load up flexible tasks and online lessons are appearing. We are obviously unable to provide paper copies of resources in lessons, but ask parents to continue to contact the school if support is required. Usually we don't require teachers to contact students on SMHW – this is to protect against workload issues, but during the current crisis we are using this facility to communicate with students, and students and parents can use it contact their teachers and post questions. We ask you use this rather than email so all communications are in one place.

Troubleshooting

Pittville School doesn't run the SMHW website, but here is advice on what to do:

1. <u>If your PIN doesn't work</u>
   Check with your tutor. They can access the PINs for their tutor group and check you have the right PIN. PINs always start with a letter, so look out in case it is a letter O at the start and not a number 0.

   If this still doesn't work, the PIN may have expired and your tutor can contact one of the school administrators to check the PIN.

2. <u>You have forgotten your password</u>
   We can't reset passwords in school. Go to the SHMW help site:

   https://help.showmyhomework.co.uk/

   Click on the relevant button **STUDENT/PARENT** and click on **LOGIN & ACCOUNT SETTINGS**. This tells you how to change your password. <u>It does assume you know your email account and are able to access it</u>.

   We recommend having a look at the help site, as it provides a lot of useful information, including tutorials on how to use each aspect of showmyhomework.
   https://help.showmyhomework.co.uk/

If you are still having trouble with your PIN or password, or have another question that isn't answered on the help site, then we recommend you contact SMHW. Just click on the **CONTACT** button at the top right of the help site screen. Again, they will answer your question by email. In our experience they get back to you very quickly – usually within 24 hours, even when very busy. If you are logged in to SMHW, there is also a 'chat' function. Pittville School pay a subscription to have access to SMHW and part of that payment is to provide support to teachers, students and parents so please feel free to use it!

And, if you are having difficulty accessing SMHW, you can always access the school homework calendar via the Pittville School website. Click on **HOMEWORK** at the top of the page. You can then use the filters to find homeworks set. It isn't personalised for your child, but it easy to use.

Online Markbook

There is a markbook facility on SMHW which can be used to check off work that has come in and record results. Please be aware we don't require teachers to use this as many departments already have their own methods for recording, and markbooks can look 'busy' if teachers share a class (for example, in science).

Feedback

So far, the feedback about SMHW has been really positive. If you have any comments about its use, then please feel free to contact SMHW or the school as they are continually looking at ways to improve provision.

Summary of SMHW Provision

	Used For	Submission
Assignment	Setting assignments where the work can be submitted online via SMHW.	Online submission (SMHW)
Spelling Test	Words are read to students and they type in the spellings.	Submitted automatically to the teachers' mark book.
Quiz	Sets a list of multiple choice questions.	Submitted automatically to the teachers' mark book.
Differentiated Task	A range of different tasks can be set for one class.	Work is handed in to the teacher in class.
Class Test	Highlights a test is due.	None – the test in class will be the submission.
Flexible Task	For setting work that doesn't need to be handed in – for example asking students to research, pre-read or prepare resources prior to a lesson.	No submission required.
Classwork	***COMING SOON*** Should offer more opportunities for online lessons.	Unknown as yet.

For most of these tasks teachers are able to add weblinks and upload files. At present there isn't the capacity to upload videos as the files are too large, although some staff are beginning to use their own YouTube videos. We hope the new classwork task may offer more opportunities for this soon.

Summary of Help Available

https://help.teamsatchel.com/en/collections/1695417-students
This page has 'how to' guides for students on a variety of topics. These are the most important:

Login & Account settings
Logging in as a student
Change your password

Homework
Finding my homework on Satchel One
Student Gradebook
Taking quizzes as a student
Leaving comments for your teachers
Submitting my work online
Overdue homework
What is the To-do list?

https://help.teamsatchel.com/en/collections/1695420-parents
This page has 'how to' guides for parents on a variety of topics. These are the most important:

Login and Account settings
Logging in as a parent
Common questions for parents

Monitoring Homework
My child's homework
Using the Gradebook